QUICK START GUIDE FOR THE WEIGHBRIDGE OWNER

SMFW Weighment Software runs on the cabin PC. It reads the weight from the indicator, saves every weighment as a protected record, prints the slip, and shows the weighbridge on your phone through the **SMFW WOS** app. This guide covers your first day. The full manual is in the software under Help, and on the Symphony website.

1. WHAT YOU GOT

ITEM	WHERE
SMFW Weighment Software, installed on the cabin PC	Desktop icon **SMFW Weighment**; starts by itself with Windows
Your licence (edition, phones, validity)	Settings › Licence & stamping
SMFW WOS app for Android	File **SMFW-WOS-1.5.6.apk** from Symphony, Android 7 or newer
Your site code and SMFW ID	Shown in the software header and in Settings › Mobile app (WOS)
Symphony technical support	+91 97251 68834 · info@symphonyweight.com

2. YOUR FIRST DAY, IN ORDER

1. **Sign in** as the owner with the username and password the Symphony engineer set with you. Change the password in Settings › Users & permissions if someone else saw it.
2. **Check the indicator.** The status line must say *Indicator connected*. Put a known weight on the platform and read it. If it says NO INDICATOR, see section 6.
3. **Print one test slip** from Settings › Printer, slip & issuer › Print test slip. Check your company name, address and GSTIN on it.
4. **Pair your phone.** Settings › Mobile app (WOS) › Pair owner phone. Open SMFW WOS on your phone on the site Wi-Fi, press Search this Wi-Fi, tap the weighbridge, type the 6-digit code. Done once per phone.
5. **Switch on the day report.** Settings › Email: enter your email account, press Send test email, then switch on *Day report every evening*. You will get the day's slips in your inbox at the day-close time.
6. **Set a backup place.** Settings › Backup & this PC › Backup to a second place: a USB drive, a second disk, a network folder, or a Google Drive / OneDrive folder.
7. **Choose what prints.** Settings › Printer, slip & issuer › Slip defaults: a slip at the first weighment and the slip at the second weighment each have a switch. The weighing fee is charged without GST unless you switch on *Charge GST on the weighing fee*.
8. **Add your operators** in Settings › Users & permissions. Operators weigh; supervisors approve; the owner changes settings.

3. DAILY ROUTINE

WHEN	WHO	WHAT
Morning	Operator	Open SMFW (it is already running), check *Indicator connected*, empty platform shows 0
Each vehicle	Operator	Vehicle number → choose Gross or Tare → F1 first weighment (a first-weighment slip prints for the driver) → vehicle returns → F2 → Enter saves and prints the final slip
Any override or cancellation	Supervisor or owner	Password at the PC, or Approve on the owner's phone
Evening	Nobody	The day report emails itself at the day-close time
Any time	Owner	My weighbridges on the phone: slips today, cash, credit due, approvals waiting

4. THE KEYS THE OPERATOR USES

F1 first weighment · F2 second weighment or recall an RST · Enter save and print · F3 view a slip · F4 print a slip · F5 single-pass with stored tare · F6 history by vehicle · F7 reports · F11 add a compartment · Alt+Z zero (platform empty) · Esc abort the open RST. The key bar at the bottom of the screen names them.

5. THREE THINGS THAT PROTECT YOU

- **Protected records.** Every slip, payment and audit entry is protected the moment it is saved. Settings › Backup & this PC › **Record check** proves nothing was edited, inserted or deleted.
- **Slip check QR.** Anyone can scan the QR on a slip and see *Genuine slip* with the recorded weights. Hand this to transporters who dispute a slip.
- **Owner approval.** Overrides and cancellations wait for a supervisor's password or your tap on the phone, and every one is in the audit log with who, when and from which phone.

6. IF SOMETHING IS WRONG

YOU SEE	DO THIS
NO INDICATOR	Check the indicator's power and the cable, then Settings › Hardware & indicator › Connect
Licence · read-only	Renew: Settings › Licence & stamping, send the request code to Symphony
Phone shows offline	Is SMFW open on the PC? Is the site internet working?
Phone says Security check failed	Do not continue. Call technical support
Anything else	Settings › Backup & this PC › Save support file for Symphony, send it to support, or open Help › Remote support and read the code to the technician

7. WHERE YOUR DATA IS

Everything stays on the cabin PC in `C:\ProgramData\SMFW Weighment`, plus the backup place you chose. Your phones reach the PC over a secure connection; Symphony does not receive your weighment data. Uninstalling SMFW does not delete your data.

> Keep this page near the cabin PC. Technical support +91 97251 68834.