INSTALLATION AND HANDOVER CERTIFICATE

Customer / company	_____
Site name and address	_____
Site code (as set in SMFW)	_____
SMFW ID (Settings › Mobile app)	_____
Weighbridge capacity and type	_____ MT · pit-less / pit-type / modular / RCC
Indicator make and model	_____ · division e = _____ kg
Edition and licence	Basic / Pro / Max / Ultra · one-time / subscription · valid to _____
Phones included	_____ · extra phones _____
Installed by	_____ (Symphony) · date _____

CHECKED AND SHOWN TO THE CUSTOMER

- ☐ SMFW Weighment installed, starts with Windows, version _____ shown in the menu footer
- ☐ Site setup done: company name, address, GSTIN, phone printed correctly on the test slip
- ☐ Indicator connected; weight on the display matches the indicator; auto-reconnect tested by unplugging the cable once
- ☐ Zero, first and second weighment, save and print done on a real vehicle or test weight; RST numbering starts at _____
- ☐ Printer set, test slip printed; slip design approved by the customer (logo / second language / fields)
- ☐ Print at first weighment: ON / OFF · print at second weighment: ON / OFF · GST on the weighing fee: OFF / ON at ____ % (customer's choice)
- ☐ Slip check QR scanned on a phone and *Genuine slip* seen
- ☐ Owner account and password set by the owner; Symphony service password set; operators added: _____ users
- ☐ Owner phone(s) paired: _____ · staff phone(s) paired: _____ · alerts switched on for owner phones
- ☐ SMFW Connect: Allow phones over the internet switched on, status CONNECTED, phone tested on mobile data
- ☐ Allow remote weighing: OFF / ON (customer's choice) · UPI ID set: yes / no
- ☐ Email set: test email sent, day report every evening ON at _____ ; report email design approved
- ☐ WhatsApp numbers for automatic slips set: yes / no
- ☐ Cameras: _____ cameras set and showing; slip photo tested (Max / Ultra)

- ☐ Backup place set: USB / second disk / network folder / Google Drive / OneDrive; Back up now pressed once; Record check run and green
- ☐ Licence installed, edition and expiry seen in Settings › Licence; reminder dates explained
- ☐ Remote support demonstrated: code read, see-only session allowed and ended with Ctrl+Alt+End
- ☐ Operators trained on F1 / F2 / Enter / F3 / F4 / F5 / F6 / Esc and on cancellation with approval
- ☐ Documents handed over: Quick Start Guide (C1), Operator Desk Card (C2), Owner's Phone Guide (C3), Slip Check Leaflet (C4), Licence and Support Terms (C6), FAQ (C7)

SETTINGS RECORDED FOR THE FILE

SETTING	VALUE
Division e / capacity / minimum weight	_____ kg / _____ kg / _____ kg (seal counter _____)
COM port and baud	COM____ · _____ 8N1
Printer and layout	_____ · 80 mm / dot-matrix / A5
Day-close time	_____
Backup place	_____
Camera addresses	_____

OPEN POINTS (TO BE CLOSED REMOTELY)

1. _____
2. _____

SIGNATURES

Customer: _____ Name: _____ Date: _____

Symphony engineer: _____ Name: _____ Date: _____

> One copy stays with the customer, one is photographed and attached to the site record in Zoho CRM.